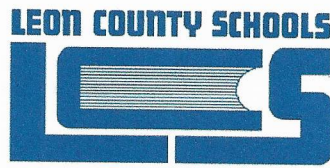


Don't forget to wear  
your crazy sweater!



DISTRICT ADVISORY COUNCIL (DAC)

Thursday, December 5, 2019\*

6:00 – 8:00 p.m.

Howell Center, 3955 W. Pensacola Street

Snacks Provided by: Superintendent Hanna

WHAT	WHO	TIME	
1. Welcome & Introductions	Dr. Michelle Gayle Assistant Superintendent	10 min.	
2. Approval of Agenda	Johnitta Wells	2 min.	Vote
3. Approval of Minutes	Johnitta Wells	2 min.	Vote
4. Sharing Tree	Carly Sinnadurai Executive Director	10 min.	Information
5. 2019 ESE Rookie TOY	Evy Friend Hawks Rise Elementary	15 min.	Information
6. Early Career Learning Lab	Scott Mazur Leon Classroom Teachers Assn.	10 min.	Information
7. Recent Required Instruction from FL DOE	Dr. Alan Cox Assistant Superintendent & Tonja Fitzgerald Director	10 min.	Information
8. New Policy po5330.03 Policy po7230	Dr. Michelle Gayle Assistant Superintendent Dr. Alan Cox Assistant Superintendent Marline Feliciano Policy & Planning	30 min.	Information
9. SAC Questions		10 min.	
10. Wrap Up on Issues		10 min.	
11. Adjourn			

\*Please note that one or more Board members may attend this meeting  
Next Meeting – Thursday, January 9, 2020  
(Snacks provided by \_\_\_\_\_)



**District Advisory Council (DAC) Minutes**  
**Thursday, November 7, 2019**  
**Howell Center 6:00 – 8:00 p.m.**

- I. **Schools/Members Attending:** Adult & Community Education – Regina Browning, Edna Walker, Noal Weiland; Apalachee – Roshanna Beard; Astoria Park – Katrina Bradwell; Buck Lake – Linda Edson; Canopy Oaks – Kandra Bryant; Chiles – Chris Chaback, Danielle Riddle; Cobb – Darlene Fowinkle, Kirsten Olsen; Darryl Jones/LCSB Rep: Marcus Nicolas; DeeDee Rasmussen/LCSB Rep: Ruth Feiock; Deerlake – Chris Chaback; DeSoto Trail – Damaris Barrios, Michele Keltner; District – Shane Syfrett; ESE – Judith Husband; Fairview – Cheryl Collier-Brown; Gilchrist – Katherine Bowman; Gretchen Everhart – Judy Jecko; Griffin – Erica Bradley; Hawks Rise – Koulla Butler; Heritage Trails – Josette Capuano; Killearn Lakes – Kristine Gregory; Montford – Lillie Thomas; Pineview – Jennifer Hirst, Ida Walker; Raa – Shayla Cole; Rickards – E. Melissa Cooper, Johnitta Wells; Roberts – Angela Tewfik; Sabal Palm – Regina Randolph-Hollis; SAIL – Elizabeth Rogers; Sealey – Shayla Cole; Swift Creek – Michele Meyer; WT Moore – Melanie Phillips.
- II. **Excused:** Buck Lake – Lindsey Prato, Selika Sampson; Chiles – Joe Burgess, Jennifer Portero; Darryl Jones/SB Rep: Christic Henry; ESE – Amanda Moore; Hawks Rise – Jennifer Portero; LCVS – Jessica Lowe; Sealey – Nena Parnell; Springwood – Verne McLeod; Success Academy – Jessica Lowe; Swift Creek – Selika Sampson
- III. **Guests:** Florida KidCare – Ashley Carr; SB Member – Darryl Jones, Rosanne Wood; Foundation for LCS – Eric Clark; FSU-CLSC – Jada Toledo; LSVP – Kelli Walker
- IV. **Welcome and Introductions:** Superintendent Hanna opened the meeting at 6:00 p.m. He welcomed everyone and had only those who were attending for the very first time get up to introduce themselves. The Superintendent gave an update on negotiations with LESPA. Bus Drivers 1010 get a 75 cent raise making their hourly wage \$11.80. He then reminded parents/teachers/guests to let their students know when threats are made, they are taken seriously and there will be severe consequences for threats – arrests/expulsion. Superintendent talked about mandates for mental health, substance abuse and human trafficking (as Michele Keltner calls it “Stranger Danger”). Next he introduced School Board Chair Rosanne Wood.
- V. **School Board Chair – Rosanne Wood:** Rosanne first recognized Johnitta Wells and thanked her for the great job she does in facilitating the DAC meetings. She thanked the attendees and reassured them that the school board listens to their suggestions and they value their opinions. She also reminded them to go to Zillow and Tulia and put in the address. Once there, look at the comments. What does it say about the school you are zoned for? That’s what people look for when purchasing a house. Make sure you leave comments about the school your student(s) attends.
- VI. **Approval of Agenda:** A motion was made to approve the agenda by Cheryl Collier-Brown and seconded by Shane Syfrett. Motion passed.
- VII. **Approval of Minutes:** A motion was made by Cheryl Collier-Brown to approve the minutes and seconded by Melanie Phillips. Motion passed.

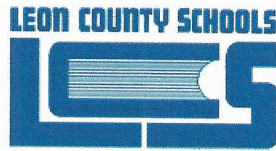


- VIII. **2019-2020 Title 1 Plan**: Ashley Scott, Coordinator of Title 1, showed a Power Point to inform everyone of what Title 1 does and gave a thorough understanding of who they are and what they do. (printed power point attached)
- IX. **Florida KidCare**: Ashley Carr, Chief Marketing Officer, brought handouts re: Florida KidCare Programs:
- a. Medicaid for Children – Age-based eligibility tied to Federal Poverty Level
  - b. MediKids (subsidized and full-pay) – 1-4 years (administered by the Agency for Healthcare Administration)
  - c. Florida Healthy Kids (subsidized and full-pay) – 5-18 years old; and
  - d. Children's Medical Services Managed Care Plan (CMS Plan) (subsidized) – Birth-18 years with special healthcare needs.

Ashley suggested that parents look at their health insurance. She felt like Florida KidCare could possibly save them money monthly for medical, dental, vision and mental health. Ashley's contact information is [carra@healthykids.org](mailto:carra@healthykids.org) or office #: 850.701.6142

- X. **Best Practices – Lively Technical College**: Shelly Bell talked about the 70 year history of Lively Technical College. A power point was shown. Superintendent Hanna praised Shelly for all she has done at Lively since becoming the Director. (printed power point attached)
- XI. **Best Practices – Adult & Community Education (ACE)**: Principal Regina Browning showed a power point about ACE and the number of students/faculty that are involved with ACE. (printed power point attached)
- XII. **Volunteers/Partners/Mentors**: Kelli Walker shared with DAC the importance of completing the Volunteer application, what Partners do to help LC schools, and the need for more mentors. (printed power point attached)
- XIII. **Foundation for Leon County Schools**: The new Foundation Executive Director, Eric Clark, introduced himself and told DAC he wanted to have a good relationship with the schools by going to visit every one and meet the Principal. He also asked that if there is something a particular school needed, please let him know. When applying for grants, he can't just ask for a handout. Specific items are what grants are requesting so let him know. His job is to raise money for schools/teachers. He can be reached at [clarke4@leonschools.net](mailto:clarke4@leonschools.net) or by calling him at 850.320.5206.
- XIV. **SAC Questions**: None provided
- XV. **Wrap Up on Issue**: None provided
- XVI. **Adjournment**: 8:00 p.m.

Next meeting: December 5, 2019 – Wear your Crazy Sweater  
Snacks will be provided by: \_\_\_\_\_



## POLICY & PLANNING DEPARTMENT

### Policy Update

December 5, 2019

**NEW Policy po5330.03— USE OF MEDICAL MARIJUANA BY QUALIFIED STUDENTS →Public Hearing & Adoption: 01/14/2020; Effective: 01/15/2020**

The Florida Department of Education (hereinafter Department), has mandated School Districts to comply with the requirements of 1006.062(8), Florida Statutes and submit a draft of a compliant access policy to the Department no later than December 1, 2019, and submit notification to the Department of board adoption, (per the Department's Office of General Counsel, Notice of intent to Amend a Rule is sufficient.)

Created to comply with the mandates of Senate Bill 8A, which added language to section 1006.062(8), Florida Statutes, which states, in part, as follows:

*Such policy and procedure shall ensure access by the qualified patient; identify how the marijuana will be received, accounted for, and stored; and establish processes to prevent access by other students and school personnel whose access would be unnecessary for the implementation of the policy.*

The policy language that the Superintendent is recommending approval to advertise and subsequently adopt, per §1006.062(8), F.S., is modeled after Miami-Dade County School District's policy per the Department's recommendation. .) Failure to comply with this Legislative requirement may result in actions under section 1008.32, Florida Statutes.

**Policy po7230— GIFTS TO THE SCHOOL DISTRICT →Public Hearing & Adoption: 01/14/2020; Effective: 01/15/2020**

Outlines District policy governing the acceptance, valuation, and recognition of all types of donations, gifts, and sponsorships for the District and individual schools within the District, and create practices that adequately safeguard public funds, provide for accountability, and ensure compliance with all state and federal laws.

- Section (I)(C)(1) & (2): Given the increase in donations at the school level, the policy is being revised to allow school site administrators to accept donation at the school site up to \$5,000. This threshold was deemed to be a more appropriate level for acceptance by school site administrators.
- Section (I)(B)(3) & (C)(3): All Florida public agencies are required to use the general records schedules established by the Department of State, which provides retention periods for records, such as financial and legal records.



## NEW PO 5330.03—USE OF MEDICAL MARIJUANA LOW THC CANNABIS BY QUALIFIED STUDENTS

The headings in the administrative procedure are for convenience or reference only and will not govern the interpretation of the provisions.

### I. PURPOSE

The exclusive purpose of this policy is to comply with the mandate of F.S. 1006.062(8), to allow a student who is a qualified patient, as defined in F.S. 381.986, to use marijuana/low THC cannabis obtained in accordance with law, and uphold a families' right to exercise their private medical decisions, while ensuring a learning environment free from disruption. School Board Policy 5330 - Use of Medications does not apply to qualified students' use of medical marijuana/low THC cannabis.

### II. SCOPE

- A. The administration of prescribed medical marijuana/low THC cannabis to a student during school hours when administration cannot reasonably be accomplished outside of school hours, will be permitted only when:
  - 1. failure to do so would jeopardize the health of the student;
  - 2. the student would not be able to attend school if the medical marijuana were not made available during school hours; or,
  - 3. the student is disabled and requires medication to benefit from his/her educational program.
- B. This policy conveys no right to any student or to the student's parents/guardians or other caregivers to demand access to any general or particular location on school grounds or District property, a school bus, or a school-sponsored event to administer medical marijuana/low THC cannabis.
- C. If the Federal government indicates that the District's Federal funds are jeopardized by this policy, the Board declares that this policy shall be suspended immediately and the administration of any form of medical marijuana/low THC cannabis for qualified students will not be permitted. In that event, the District shall post notice of such policy suspension and prohibition in a conspicuous place on its website.

### III. DEFINITIONS

For purposes of this medical marijuana policy, the following definitions shall apply per Florida statute:

- A. "Student" means an individual enrolled in a District school, Pre-Kindergarten through 12<sup>th</sup> grade who or is subject to compulsory school attendance, as well as students with disabilities eighteen (18) through twenty-two (22) years of age.
- B. "Qualified student/patient" means a student/patient who is a resident of this State who has been added to the Medical Marijuana Use Registry by a qualified physician to receive marijuana for medical use and who has a valid qualified patient identification card.
  - 1. If a qualified student/patient is younger than eighteen (18) years of age, only a caregiver may administer marijuana for medical use to the qualified student/patient.
  - 2. A qualified student/patient may designate no more than one caregiver to assist with administering medical marijuana/low THC cannabis to the qualified student/patient, unless the qualified student/patient is:
    - a. a minor and the designated caregivers are the parents or legal guardians of the



qualified student/patient;

- b. an adult who has an intellectual or developmental disability that prevents the adult student/patient from being able to protect or care for himself/herself without the assistance or supervision and the designated caregivers are the parents or legal guardians of the qualified student/patient.
- C. "Primary caregiver" or "caregiver" must be twenty-one (21) years of age or older; is a resident of this State; has agreed to assist with a qualified student/patient's medical use of marijuana; has a caregiver identification card issued by the Florida Department of Health; and meets the following requirements:
1. The caregiver who agrees in writing to assist with a registered qualified student/patient's medical use of marijuana is not currently serving as a primary caregiver for another qualifying patient and is not the qualifying student/ patient's physician.
  2. The caregiver is registered with the Florida Department of Health (FLDOH) Registry for medical marijuana/low THC cannabis use and meets all of the requirements.
  3. The caregiver has been designated as a primary caregiver on the qualifying student/patient's FLDOH application.
  4. The caregiver is registered in the medical marijuana use registry for no more than one (1) qualified student/patient unless:
    - a. the caregiver is a parent/guardian of more than one (1) minor who is a qualified student/patient; or
    - b. the caregiver is a parent/guardian of more than one (1) adult who is a qualified student/patient with an intellectual or developmental disability that prevents the adult student/patient from being able to protect or care for himself/herself without assistance or supervision.
- D. "Designated location" means a location identified in writing by the school principal and the Coordinator of Health Services & Wellness.
- E. "Permissible forms of medical marijuana/low THC/cannabinoid products" means, non-smokable/non-inhalable products such as oils, tinctures, edible products or lotions that can be administered and fully absorbed in a short period of time.
- F. "Medical Marijuana" means that all parts of any plant of the genus cannabis, whether growing or not; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including low-THC cannabis dispensed from a medical marijuana treatment center for medical use by a qualified patient.
- G. "Low-THC Cannabis" means a plant of the genus Cannabis, the dried flowers of which contain 0.8% or less of tetrahydrocannabinol and more than ten percent (10%) of cannabinol weight for weight; the seeds thereof; the resin extracted from any part of such plant; or any compound, manufacture, salt, derivative, mixture, or preparation of such plant or its seeds or resin that is dispensed from a medical marijuana treatment center.
- H. "Prohibited forms of medical marijuana/cannabinoid products" means any smokable, vapors, patches, and any other forms of administration that provide continuous delivery of medical marijuana/low THC



cannabis to a qualified student/patient while at school shall not be permissible.

- I. "Smoking" means burning or igniting a substance and inhaling the smoke. Any form of smokable medical marijuana/low THC/cannabinoid products is prohibited on school grounds or District property, a school bus, or school-sponsored event.

#### **IV. ADMINISTRATION OF MEDICAL MARIJUANA/LOW THC CANNABIS USE AT SCHOOL**

- A. School site staff, school nurses, health screener technicians, other contracted health care personnel or the school principal are not allowed to administer, store/hold or transport the medical marijuana/low THC cannabis in any form.
- B. Only medication in its original container labeled with the date, the qualifying student/patient's name, and the exact dosage and route will be allowed to be administered during school hours.
- C. The primary caregiver is responsible for safely administering and transporting the medical marijuana/low THC cannabis to and from school each day.
  1. An *Authorization for Medical Marijuana/Low THC cannabis Use for A Qualified Student/Patient at School Form* must be completed by the qualified physician for all medication/treatments that a primary caregiver will be administering to the qualified student/patient during the school day.
  2. The primary caregiver must be in immediate possession of his or her medical marijuana use registry identification card at all times when in possession of marijuana or a marijuana delivery device.
- D. The Principal and the Coordinator of Health Services & Wellness will determine the location for the permissible form of administration of the medical marijuana/low THC cannabis that does not create a risk of disruption to the educational environment or exposure to other students.
- E. The Principal and the Coordinator of Health Services & Wellness will prepare, with input from the qualified student/patient's primary caregiver, a written implementation plan that identifies the form, designated location(s), and any protocol regarding the administration of a permissible form of medical marijuana/low THC cannabis to the qualified student/patient in accordance with administrative procedure AP 5330.03—Administration of Medical Marijuana/Low THC Cannabis to Qualified Students on School District Property.

#### **V. CONSEQUENCES OF POLICY VIOLATION**

- A. Permission to administer medical marijuana/low THC cannabis to a qualified student/patient may be revoked if the qualified student/patient or the student/patient's primary caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.
- B. At no time shall the qualifying student/patient have the medical marijuana/low THC cannabis or delivery device in their possession, except during the administration process, through dispensation by the designated primary caregiver in accordance with this policy.
- C. Student possession, use, or being under the influence of marijuana or marijuana derivatives inconsistent with this policy may be considered a violation of Policy po5500—Student Conduct/Discipline, and may subject the student to disciplinary consequences, including suspension

and/or expulsion, as outlined in Policy po5610—Expulsion Process and may require consultation with local law enforcement.

- D. Consequences for the sale/transmittal, actual or attempted, of any medical marijuana/low THC cannabis products or low THC cannabis, or substances held out and represented to be medical marijuana/low THC cannabis, may subject the student to disciplinary actions, including suspension and/or expulsion, in accordance Policy po5500—Student Conduct/Discipline, and Policy po5610—Expulsion Process.
- E. Dispensation by parent/caregiver of medical marijuana/low THC cannabis in any form other than specified on the *Authorization for Medical Marijuana/Low THC Cannabis Use for A Qualified Student/Patient at School Form*, signed by the primary caregiver and qualified physician may be treated as a violation of Policy po5500—Student Conduct/Discipline, and Policy po5610—Expulsion Process, for possession, use, or being under the influence of an unauthorized substance, which are expellable offenses.

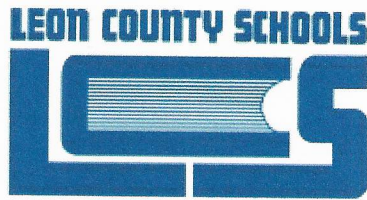
F.S. 381.96

F.S. 1006.062(8)

Article X, Section 29, Constitution of the State of Florida  
Adopted 1/14/2020

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Book	Policy Manual
Section	7000 Property
Title	Copy of GIFTS TO THE SCHOOL DISTRICT
Code	po7230
Status	
Legal	GS1-SL-State and Local Government Agencies GS7-Public Schools Pre-K-12 and Adult and Career Education F.S. 112.312 F.S. 1001.32 F.S. 1001.41 F.S. 1001.42 F.S. 1001.43
Cross References	ap6610-Internal Accounts
Adopted	September 4, 2012
Last Revised	January 14, 2020

#### 7230 - **GIFTS TO THE SCHOOL DISTRICT**

The headings in the policy are for convenience or reference only and will not govern the interpretation of the provisions.

#### **I. ACCEPTANCE OF GIFTS OR DONATIONS**

##### **A. The School Board**

1. Any gift conveying title shall be submitted to the Board for individual acceptance.
2. The Board shall not accept a gift of art unless the cost of installation, operation, and maintenance is consistent with the value of the gift to the school. This gift will require approval of a committee approved by the Superintendent and shall include at least one (1) person trained in the field of art.

##### **B. The Superintendent**

1. The Superintendent is authorized to accept gifts or donations to the School District, on behalf of the School Board, of money, equipment, supplies, and materials.
2. The Superintendent may accept the terms and conditions of any such gift or donation, as deemed appropriate, and shall have the discretion to accept or deny the gift or donation on the basis of those terms and conditions.

3. Lists of such gifts or donations shall be compiled semi-annually and in accordance with the general records schedules GS1-SL and GS7, as established by the Department of State.
4. At the Superintendent's discretion, a gift or donation may be presented to or recognized by the Board.

C. Site Administrators

1. The site administrator is authorized to accept individual gifts or donations of money for field trips, student donations, and spontaneous donations of up to ~~\$500~~ \$5,000 for each such gift.
2. If an individual gift or donation exceeds ~~\$500~~ \$5,000, its acceptance shall be in accordance with Section (A) and (B) the paragraph above.
3. Lists of such gifts or donations shall be compiled semi-annually and maintained in accordance with the general records schedules GS1-SL and GS7, as established by the Department of State.

II. SCOPE OF GIFTS AND DONATIONS

- A. Gifts or donations from such groups or organizations as classes, affiliated clubs, and booster groups, shall be accepted and handled in accordance with this policy.
- B. Any monetary gift or donation shall be properly receipted and processed in accordance with applicable District procedures.
- C. Permanent structures shall have utilitarian value in the operation of the school or be erected in memory of a person who has been associated with the school either as a student or employee, or an organization that has made some outstanding contribution to the school or District.
- D. Articles of equipment donated to the schools by individuals, groups, or organizations may be accepted if they contribute to the operation of the school program.
  1. Any equipment donated to the District may not be repaired or maintained until it has been formally accepted.
  2. Donors shall be notified that the title of this gift shall be in the name of the Board.
- E. If a donor does not specify how the gift or donation is to be used, the use shall then be at the discretion of the site administrator. ~~principal or director.~~

Effective 9/5/12

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